

Peoria Housing Authority
Meeting with Springfield Housing Authority (SHA)
200 Eleventh Street, Springfield, Illinois

October 20, 2014

9:30 a.m.

PHA Commissioners Present: Ken Zika, Board Chair, Jim Fassino, Thea Robinson

PHA Staff Present: Brenda Coates, Chief Executive Officer

Springfield Commissioner Present: Tim Schweizer Board Chair

Springfield Staff Present: Jackie Newman, Executive Director and Michelle Sargeant, Finance Director

Discussions and exchanges of ideas took place regarding the following:

Executive Director and SHA Board Relationships, role of the SHA Board of Commissioners as it relates to:

- ✓ Governance
- ✓ Leadership
- ✓ Policy Approvals
- ✓ Budget Approvals

Ms. Newman stated that occupancy and turning units is a top priority. Challenges and barriers were discussed.

Ms. Sargeant shared methods of addressing tenant's accounts receivable, success with process servers and collections from the Local Debt Recovery Service.

Ms. Newman shared some of the organizational team building activities.

Discussion took place regarding the SHA's non-profit, other revenue generating sources and the development of new affordable housing.

Meeting adjourned at 11:30 a.m.

